



SCHOOL DISTRICT OF AUBURNDALE

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October 18, 2018

**SUBJECT: Superintendent Search
School District of Auburndale**

Dear Community and District Residents,

As the School District of Auburndale begins its search for a new District Administrator for the 2019-2020 school year, the School Board of Education is inviting community and district residents to be a part of this very important process. The Board is working with Don Stevens and Associates to assist with the search, hiring, and on-boarding of a new District Administrator. One step in the hiring process is to interview and gather input from you - our valued residents of the district.

A representative of Don Stevens and Associates will be present in the community on **November 14, 2018** to gather community data for the School Board. You are invited to attend this event at either one of the Auburndale locations listed below during the times scheduled to give your input about what you find valuable in a District Administrator and what qualities you would like to see him/her bring to our wonderful district.

- Cenex Station - 10:00 a.m. until 2:00 p.m.
- Subway - 2:00 p.m. until 6:00 p.m.

All input from each attendee will be compiled in a report that will be shared with the Board of Education at their regular Board meeting on December 19, 2018. This report will assist the Board with interview questions and what they should look for in the district's new Administrator.

The Board of Education thanks you in advance for helping the district in this process.

Auburndale School District
School Board of Education