

## **541.6 FOOD SERVICE WORKER JOB DESCRIPTION**

Food service workers assist the Head Cook in all aspects of the food service operation, including but not limited to, food preparation, serving of meals, cleaning and maintenance of food service area/equipment as well as record keeping where required.

### **QUALIFICATIONS:**

High School Diploma or General Education Degree (GED) - Specialized training in food preparation preferred; able to perform all duties and responsibilities required of this position; demonstrable ability to work effectively with students, parents/guardians, colleagues, and the general public

### **REPORTS TO:**

Head Cook and/or Director of Business Services

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Perform in an efficient and pleasant manner all duties assigned by the Head Cook in the selection, preparation and serving of food
- Work with the Head Cook to insure that all equipment is thoroughly cleaned according to the State regulations at the close of each day and at the end of the school year
- Work with the Head Cook to insure that all food is properly stored or disposed of during the year and for the summer months
- Work with the Head Cook to insure that proper records are kept
- Understand and implement safety procedures as required by the District
- Perform other duties as assigned

### **HUMAN RELATIONS SKILLS:**

- Maintain a positive attitude and style that contributes to the overall public relations of the District
- Able to be flexible and work with interruptions in a positive manner and in an environment with a number of staff, students, and parents/guardians often present
- Able to maintain self-control under stressful situations and workload pressures without exhibiting negative behaviors (e.g., loss of temper, rudeness, use of foul language, etc.)
- Able to use logical reasoning principles to arrive at solutions to work-related problems for which no established procedures exist

### **PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is regularly required to stand; walk; use hands and fingers to handle, or feel objects, tools, or controls; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is required to be on his/her feet for extended periods of time. The employee frequently must squat, stoop or kneel, reach above the head and reach forward. The employee continuously uses hand strength to grasp utensils or carry pots and pans. The employee will frequently bend or twist at the neck and trunk more than the average person while performing the duties of this job. The employee must frequently lift and/or move up to 50 pounds such

as crates, bags or cartons of canned food or fresh produce. The employee will sometimes push/pull items such as tables, or bulk food carts. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

**WORK ENVIRONMENT:**

While performing the duties of this job, the employee regularly works indoors. The employee will work near or with food preparation equipment. The employee may occasionally work with toxic or caustic chemicals such as degreasers and sprays. The employee must be able to meet deadlines with severe time constraints. The noise level in the work environment is usually moderate.

Legal Ref: Americans with Disabilities Act of 1990  
Cross Ref: Policy 511 (Equal Opportunity Employer)

Adopted: October 27, 2010  
Revised: September 28, 2016