

STAFF MEMBER USER AGREEMENT

I have read, understand, and will abide by the parameters as set forth in Board Policy 522.7 (Staff Use of the Internet/Electronic Media). I agree to follow Board policies and procedures in the use of School District computer equipment, software, network, and Internet access in the performance of my tasks and assignments.

I acknowledge that all E-mail accounts are owned by the District and, therefore, not private and that the District retains the right to review, audit, intercept, access, and disclose all messages created, received or sent over the electronic mail systems as necessary.

I agree to be responsible for any materials, purchases, or any other unauthorized costs incurred through my use of the Internet.

I understand that I will be subject to appropriate disciplinary action in accordance with the policies of the District for misuse of the School District's computers, software, network, and/or Internet access systems. I also understand that if the violation constitutes a criminal offense, legal action will be taken.

Staff Member Name (please print):

Signature: _____ Date Signed: _____

All staff members of the School District of Auburndale are required to sign this agreement prior to the use of the School District's computers, software, network, and/or Internet access. A signed agreement will be placed in each staff member's personnel file.

Approved: January 26, 2005

Revised: February 18, 2009, March 16, 2016