

## **374 - STUDENT FUND RAISING ACTIVITIES**

The District recognizes that student fundraising activities are a part of student organizations and co-curricular events. The District, however, will strive to protect students and their parents from excessive fundraising activities that may place a financial burden on students' families and the community.

Such activities should be managed so that they:

1. Serve a worthwhile and/or educational purpose addressing such issues as:
  - Purpose of fundraising
  - When fundraising would occur
  - Amount expected to be raised
2. Promote the educational welfare of students
3. Safeguard the welfare of participating students
4. Not detract from students' time and energy or the educational program
5. Not unduly burden the community
6. Are coordinated so that fund raising conflicts not occur between groups

Participation by minors less than twelve (12) years of age must be in accordance with section 103.23 of the State Statutes:

1. Each minor must give the nonprofit organization, public school or private school written approval from the minor's parent or guardian;  
and
2. Each minor under nine (9) years of age or each group containing one or more minors under nine (9) years of age must be physically accompanied by a parent or a person at least sixteen (16) years of age.

To further ensure the safety of participating students, this policy prohibits the general "canvassing-type" of door-to-door sales, where an entire student group is assigned to do an area saturation campaign. Exceptions to the canvassing rule would need to be approved, in advance, by the Building Principal.

All fundraising projects and activities shall have prior permission from the Building Principal. Adult school related groups or support groups must abide by this policy if students are involved in the fundraising activity. Any fundraising activities for charitable organizations which are promoted by school personnel or groups organized for the purpose of supporting the schools or are conducted with the school or involve students, are subject to this policy.

Solicitation is a means of fundraising. Solicitation is the act of trying to obtain

donations or funds through requests or pleas. No student or student organization may solicit businesses and/or individuals, either orally or in writing, for the purpose of raising funds while representing themselves or the student organization without proper authorization.

The following guidelines must be adhered to when conducting fundraising activities in the district:

1. A fundraising activity form must be filled out and pre-approved by the Building Principal.
2. Student participation in fundraising shall be voluntary. Student academic grades shall not depend on participation in the fundraising activity.
3. No fundraiser shall last longer than two weeks, unless prior approval has been obtained.
4. Use of local businesses is encouraged for student fundraising activities if possible.
5. All funds (Fund 21) originating from a school sponsored fundraising project or activity under the direct supervision of an agent of the school district shall become the property of the school district and are subject to the control and discretion of the board, through administration, as to their use and distribution.
6. All funds raised by any school affiliated student group (Fund 60) shall be processed through the school's financial accounting system.
7. A detailed financial report shall be submitted to the Building Principal immediately following the end of the fundraising activity.
8. Violation of this policy may result in suspension of fundraising activity.

Adult school-related groups or support groups are encouraged to abide by this policy if students are involved in their fundraising activities.

Non-district fundraising groups, projects and/or activities involving District students (i.e. Scouts) wishing to conduct sales within public school facilities, must have permission of the Building Principal.

*Legal References: Sections 103.23 and 118.12 (1) Wisconsin Statutes Cross Reference: 850 (Public Solicitations)*

Adopted: December 21, 2011